

**NATIONAL  
INDIAN  
GAMING  
COMMISSION**

NOV 8 1993

Virginia Jacobson  
Chairperson  
Forest County Potawatomi Gaming Commission  
P.O. Box 340  
Crandon, Wisconsin 54520

Dear Chairperson Jacobson:

This letter responds to your request to review and approve the tribal gaming ordinance submitted on August 9, 1993, and amended by letter dated October 15, 1993, for the Forest County Potawatomi Tribe of Wisconsin (the Tribe). This letter constitutes such approval under the Indian Gaming Regulatory Act (IGRA).

Under the IGRA and the regulations of the National Indian Gaming Commission (NIGC), the Chairman is directed to review ordinances with respect to the requirements of the IGRA and the implementing regulations. Thus, the scope of the Chairman's review and approval is limited to the requirements of the IGRA and the NIGC regulations. Provisions other than those required under the IGRA or the NIGC regulations that may be included in a tribal ordinance are not subject to review and approval. Also, such approval does not constitute approval of specific games.

It is important to note that while we have approved the Tribe's gaming ordinance, the Tribe must still modify the description of procedures for conducting background investigations on key employees and primary management as discussed with the NIGC staff. Also, the gaming ordinance is approved for gaming only on Indian lands as defined in the IGRA.

With the Chairman's approval of the Tribe's gaming ordinance, the Tribe is now required to conduct background investigations on its key employees and primary management officials. The NIGC expects to receive a completed application for each key employee and primary management official pursuant to 25 C.F.R. § 556.5(a) and an investigative report on each background investigation before issuing a license to a key employee or primary management official pursuant to 25 C.F.R. § 556.5(b).

Thank you for submitting the ordinance of the Forest County  
Potawatomi Tribe for review and approval. The NIGC staff and I  
look forward to working with you and the Tribe in implementing  
the IGRA.

Sincerely yours, ..

A handwritten signature in dark ink, appearing to read 'A. Hope', written over a horizontal line.

Anthony J. Hope  
Chairman



APPROVED

# Forest County Potawatomi Community

P.O. Box 340, Crandon, Wisconsin 54520

POTAWATOMI

(Keeper of the Fire)

RESOLUTION NO. GC006-93

- WHEREAS, the Forest County Potawatomi Community is a duly constituted tribal government in accordance with all the provisions of the Forest County Potawatomi Constitution and By-Laws adopted on June 5, 1982 pursuant to the Indian Reorganization Act of June 18, 1934 (P.L. 73-383), and
- WHEREAS, the National Indian Gaming Commission has provided to the Forest County Potawatomi Community a Model Gaming Ordinance, and
- WHEREAS, the General Council of the Forest County Potawatomi Community approves the Model Gaming Ordinance, and desires to utilize the Gaming Commission of the Forest County Potawatomi Tribe to implement that Ordinance, NOW THEREFORE BE IT
- RESOLVED, that the General Council of the Forest County Potawatomi Community does herewith approve and adopt the Forest County Potawatomi Community Gaming Commission, created by Resolution No. GC006-93 of the General Council of the Forest County Potawatomi Community shall continue to have the composition, authority, and responsibility given to it by that Resolution, and shall continue to be subject to the limitations imposed upon it in that Resolution.

## CERTIFICATION

I, Lorna Jackson, the undersigned Secretary of the Forest County Potawatomi General Council do hereby certify that 23 members constituted quorum at a meeting duly called, convened, and held on the 24th day of July 1993 and that said resolution was duly adopted by an affirmative vote of 19 members for, 0 members against, and 0 members abstaining and that said resolution was not rescinded or amended in any way.

Lorna Jackson

Lorna Jackson  
General Council Secretary  
Forest County Potawatomi

FOREST COUNTY POTAWATOMI COMMUNITY  
CLASS II AND CLASS III GAMING ORDINANCE

**I. Purpose**

The General Council of the Forest County Potawatomi Community (hereinafter "Tribe"), empowered by the Constitution of the Tribe to enact ordinances, hereby enacts this ordinance in order to set the terms for class II and class III gaming operations on tribal lands.

**II. Gaming Authorized**

Class II and Class III gaming as defined in the Indian Gaming Regulatory Act, P.L. 100-447, 25 U.S.C. Section 2703(7)(A) ("IGRA") and by the regulations promulgated by the National Indian Gaming Commission at 25 C.F.R. Section 502.3 (as published in the Federal Register at 57 FR 12382-12393, April 9, 1992) is hereby authorized.

**III. Ownership and Administration of Gaming**

The Tribe shall have the sole proprietary interest in and responsibility for the conduct of any gaming operation authorized by this ordinance. The Gaming Commission "the Gaming Commission" of the Forest County Potawatomi Community shall continue have the composition, term, authority, responsibility, and limitations established in Resolution \_\_\_\_\_ of the General Council of the Forest County Potawatomi Community, and the provisions of that Resolution are herewith affirmed.

**IV. Use of Gaming Revenue**

A. Net revenues from Class II gaming shall be used only for the following purposes: to fund tribal government operations and programs; provide for the general welfare of the Tribe and its members; promote tribal economic development; donate to charitable organizations; or help fund operations of local government agencies.

B. If the Tribe elects to make per capita payments to tribal members, it shall authorize such payments only upon approval of a plan submitted to the Secretary of the Interior under 25 U.S.C. Section 2710(b)(3).

**V. Audit**

A. The Gaming Commission shall cause to be conducted annually an independent audit of gaming operations and shall submit the resulting audit reports to the National Indian Gaming Commission.

B. All gaming related contracts that result in the purchase of supplies, services, or concessions in excess of \$25,000.00 annually, except contracts for professional legal and accounting services, shall be specifically included within the scope of the audit that is described in subsection A. above.

**VI. Protection of the Environment and Public Health and Safety**

The Gaming Commission shall ensure that class II and class III gaming facilities shall be constructed, maintained and operated in a manner that adequately protects the environment and the public health and safety.

**VII. Licenses for Key Employees and Primary Management Officials**

The Gaming Commission shall ensure that the policies and procedures set out in this section are implemented with respect to key employees and primary management officials employed at any class II or class III gaming enterprise operated on Indian lands:

**A. Definitions**

For the purposes of this section, the following definitions apply:

**1. Key employee means**

- (a) A person who performs on or more of the following functions:
  - (1) Bingo caller
  - (2) Counting room supervisor
  - (3) Chief of security
  - (4) Custodian of gaming supplies or cash
  - (5) Floor manager
  - (6) Pit boss
  - (7) Dealer
  - (8) Croupier
  - (9) Approver of credit
  - (10) Custodian of gambling devices including persons with access to cash and accounting records within such devices; or
- (b) If not otherwise included, any other person whose total cash compensation is in excess of \$50,000 per year; or
- (c) If not otherwise included, the four most highly compensated persons in the gaming operation.

- (d) Any other person determined by the Gaming Commission, in its Regulations, to be a Key Employee.

2. Primary management official means

- (a) The person having management responsibility for a management contract;
- (b) Any person who has authority:
  - (1) To hire and fire employees; or
  - (2) To set up working policy for the gaming operation; or
- (c) The chief financial officer or other person who has financial management responsibility.

B. Application Forms

1. The following notice shall be placed by the Gaming Commission on the application form for a key employee or a primary management official before that form is filled out by an applicant:

In compliance with the Privacy Act of 1974, the following information is provided: Solicitation of the information on this form is authorized by 25 U.S.C. 2701 et seq. The purpose of the requested information is to determine the eligibility of individuals to be employed in a gaming operation. The information will be used by National Indian Gaming Commission members and staff who have need for the information in the performance of their official duties. The information may be disclosed to appropriate Federal, Tribal, State, local, or foreign law enforcement and regulatory agencies when relevant to civil, criminal or regulatory investigations or prosecutions or when pursuant to a requirement by a tribe or the National Indian Gaming Commission in connection with the hiring or firing of an employee, the issuance or revocation of a gaming license, or investigations of activities while associated with a tribe or gaming operation. Failure to consent to the disclosures indicated in this notice will result in a tribe's being unable to hire you in a primary management official or key employee position.

The disclosure of your Social Security Number (SSN) is voluntary. however, failure to supply a SSN may result in errors in processing your application.

2. Existing key employees and primary management

officials shall be notified in writing by the Gaming Commission that they shall either:

- a. Complete a new application form that contains a Privacy Act notice; or
- b. Sign a statement that contains the Privacy Act notice and consent to the routine uses described in that notice.

3. The following notice shall be placed by the Gaming Commission on the application form for a key employee or a primary official before that form is filled out by an applicant.

A false statement on any part of your application may be grounds for not hiring you, or for firing you after you begin work. Also, you may be punished by fine or imprisonment. (U.S. Code, title 18, section 1001.)

4. The Gaming Commission shall notify in writing existing key employees and primary management officials that they shall either:

- a. Complete a new application form that contains a notice regarding false statements; or
- b. Sign a statement that contains the notice regarding false statements.

#### C. Background Investigations

1. The Gaming Commission shall request from each primary management official and from each key employee all of the following information:

- a. Full name, other names used (oral or written), social security number(s), birth date, place of birth, citizenship, gender, all languages (spoken or written);
- b. Currently and for the previous 5 years: business and employment positions held, ownership interests in those businesses, business and residence addresses, and drivers license numbers;
- c. The names and current addresses of at least three personal references, including one personal reference who was acquainted with the applicant during each period of residence listed under paragraph (1)(b) of this section;
- d. Current business and residence telephone numbers;

- e. A description of any existing and previous business relationships with Indian tribes, including ownership interests in those businesses;
- f. A description of any existing and previous business relationships with the gaming industry generally, including ownership interests in those businesses;
- g. The name and address of any licensing or regulatory agency with which the person has filed an application for a license or permit related to gaming, whether or not such license or permit was granted;
- h. For each felony for which there is an ongoing prosecution or a conviction, the charge, the name and address of the court involved, and the date and disposition if any;
- i. For each misdemeanor conviction or ongoing misdemeanor prosecution (excluding minor traffic violations) within 10 years of the date of the application, the name and address of the court involved and the date and disposition;
- j. For each criminal charge (excluding minor traffic charges), whether or not there is a conviction, if such criminal charge is within 10 years of the date of the application and is not otherwise listed pursuant to paragraph (1)(h) or (1)(i) of this section, the criminal charge, the name and address of the court involved and the date and disposition;
- k. The name and address of any licensing or regulatory agency with which the person has filed an application for an occupational license or permit, whether or not such license or permit was granted;
- l. A current photograph;
- m. Any other information the Tribe deems relevant; and
- n. Fingerprints consistent with procedures adopted by the Tribe according to 25 C.F.R. Section 522.2(h).

2. The Gaming Commission shall conduct an investigation sufficient to make a determination under subsection D. below. In conducting a background investigation, the Gaming Commission or its agent shall promise to keep confidential the identity of each person interviewed in the course of the investigation.

#### D. Eligibility Determination



The Gaming Commission shall review a person's prior activities, criminal record, if any, and reputation, habits and associations to make a finding concerning the eligibility of a key employee or primary management official for employment in a gaming operation. If the Gaming Commission determines that employment of the person poses a threat to the public interest or to the effective regulation of gaming, or creates or enhances dangers of unsuitable, unfair, or illegal practices and methods and activities in the conduct of gaming, a tribal gaming operation shall not employ that person in a key employee or primary management official position.

E. Procedures for Forwarding Applications and Reports for Key Employees and Primary Management Officials to the National Indian Gaming Commission

1. When a key employee or primary management official begins work at a gaming operation authorized by this ordinance, the Gaming Commission shall forward to the National Indian Gaming Commission a completed application for employment and conduct the background investigation and make the determination referred to in subsection D of this section.

2. The Gaming Commission shall forward the report referred to in subsection F of this section to the National Indian Gaming Commission within 60 days after an employee begins work or within 60 days of the approval of this ordinance by the Chairman of the National Indian Gaming Commission.

3. The gaming operation shall not employ as a key employee or primary management official a person who does not have a license after 90 days.

F. Report to the National Indian Gaming Commission

1. Pursuant to the procedures set out in subsection E of this section, the Gaming Commission shall prepare and forward to the National Indian Gaming Commission an investigative report on each background investigation. An investigative report shall include all of the following:

- a. Steps taken in conducting a background investigation;
- b. Results obtained;
- c. Conclusions reached; and
- d. The bases for those conclusions.

2. The Gaming Commission shall submit, with the report, a

copy of the eligibility determination made under subsection D of this section.

3. If a license is not issued to an applicant, the Gaming Commission:

- a. Shall notify the national Indian Gaming Commission; and
- b. May forward copies of its eligibility determination and investigative report (if any) to the National Indian Gaming Commission for inclusion in the Indian Gaming Individuals Records System.

4. With respect to key employees and primary management officials, the Gaming Commission shall retain applications for employment and reports (if any) of background investigations for inspection by the Chairman of the National Indian Gaming Commission or his or her designee for no less than three (3) years from the date of termination of employment.

#### G. Granting a Gaming License

1. If, within a thirty (30) day period after the National Indian Gaming Commission receives a report, the National Indian Gaming Commission notifies the Gaming Commission that it has no objection to the issuance of a license pursuant to a license application filed by a key employee or a primary management official for whom the tribe has provided an application and investigative report to the National Indian Gaming Commission, the Gaming Commission may issue a license to such applicant.

2. The Gaming Commission shall respond to a request for additional information from the Chairman of the National Indian Gaming Commission concerning a key employee or a primary management official who is the subject of a report. Such a request shall suspend the 30-day period under paragraph G.1. of this section until the Chairman of the National Indian Gaming Commission receives the additional information.

3. If, within the thirty (30) day period described above, the National Indian Gaming Commission provides the Gaming Commission with a statement itemizing objections to the issuance of a license to a key employee or to a primary management official for whom the Gaming Commission has provided an application and investigative report to the National Indian Gaming Commission, the Gaming Commission shall reconsider the application, taking into account the objections itemized by the National Indian Gaming Commission. The Gaming Commission shall make the final decision whether to issue a license to such applicant.

#### H. License Suspension

1. If, after the issuance of a gaming license, the Tribe receives from the National Indian Gaming Commission reliable information indicating that a key employee or a primary management official is not eligible for employment under subsection D. above, the Gaming Commission shall suspend such license and shall notify in writing the licensee of the suspension and the proposed revocation.

2. The Gaming Commission shall notify the licensee of a time and a place for a hearing on the proposed revocation of a license.

3. After a revocation hearing, the Gaming Commission shall decide to revoke or to reinstate a gaming license. The Gaming Commission shall notify the National Indian Gaming Commission of its decision.

#### VIII. License Locations

The Gaming Commission shall issue a separate license to each place, facility, or location on Indian lands where class II or Class III gaming is conducted under this ordinance.

#### IX. Repeal

To the extent that they are inconsistent with this ordinance, all prior gaming ordinances are hereby repealed.

#### X. Compliance with Tribal-State Compact

The Gaming Commission shall adopt regulations and take all actions necessary to ensure that the class III gaming conducted on the lands of the Tribe complies in all respects with the Gaming Compact of 1992 between the Tribe and the State of Wisconsin.